

**SITE VISIT MINUTES
FOR
SOLICITATION FA2517-09-T-5015
DRY & WET CHEMICAL EXTINGUISHING SYSTEMS MAINTENANCE
FOR PETERSON AFB CO**

1. A site visit was conducted on 14 January 2009. Visitors met 1:00 p.m. at the Base Fire Department Bldg. 218, Conference Room, Peterson AFB. Visitors were asked to sign an attendance roster (Atch 1).
2. The contracting officer welcomed the attendees to the site visit from the Visitor's Center. A short meeting was held in the conference room at the Fire Department. Government personnel was introduced to everyone. The contracting officer provide a copy of the site visit itinerary (Atch 2) to the attendees. Visitors were reminded that other than general questions, technical or questions related to the solicitation could be submitted in writing after the site visit or may be faxed or e-mailed to the contracting officer.
3. Contractors were picked up at the Visitor's Center and transported to the Fire Departement. Burke Ferrin conducted the site visit. The following areas were viewed during the site visit:
 - a. Unit in Bldg. 218, Fire Department
 - b. Units in Bldg. 1, HQ AFSPACECOM
 - c. Units in Bldg. 2, NORAD
 - d. Unit in 2025
 - e. Units in Bldg. 2017, Base Exchange Food Court
 - f. Units in Bldg. 2019, Commissary
 - g. Units in Bldg. 1160, Dining Hall
4. The tour of facilities was completed by 3:30 p.m.
5. Everyone was thanked for attending the site visit. The contracting officer stated the questions and responses to questions would be posted via modification in FedBizOps website. The site visit ended approximately 3:45 p.m.


CHARLOTTE MALONEY
Contracting Officer

3 Atchs:

1. Attendance Roster
2. Site Visit Itinerary
3. Questions & Answers

ATTACHMENT 1
ATTENDANCE ROSTER

[illegible]

**ATTACHMENT 2
SITE VISIT ITINERARY**

DATE: 14 January 2009

TIME: 1:00 p.m – 3:00 p.m.

PLACE: Fire Department, Bldg. 218, 21st CES/CEF, Peterson AFB, Colorado Springs,
CO.

NOTE: Visitors were reminded that other than general questions, technical or questions related to the solicitation could be submitted after the site visit or could be faxed or e-mailed to the contracting officer.

1:00 – 1:15: Meet in 21 CES/CEF Conference Room
Opening Statements
Attendance Roster Sign In
Handout PAFB Site Visit Itinerary

1:15 – 2:45 Depart for Base Site Visit to the following areas:
Bldgs. 1; 2; 216; 218; 1160; 1470; 2017; 2019; & 2025

3:00 Return from Base Site Visit

ATTACHMENT 3
QUESTIONS AND RESPONSES

Question: Regarding Dry and Wet Chemical Extinguishing Systems Maintenance service, Technical Exhibit 1, specifically, Bldg No. 1164, states “*34 Units (what does *34 units mean?)”. Can you please clarify this item?

Response: There are 34 Guardian Range Top Systems in 34 kitchens.

Question: Can the latest copy of the current contractor’s inspection report for each of the systems be provided to the offerors?

Response: No.